

Eleventh Annual Playwrights'
Festival

Assistant Coordinator Application

Coordinated by Adam Chapnik
June 7th, 8th, and 9th in the Little
Theatre

Application Due November 13th

Submit pages 5-8 only

Contact us at:

playwrightsfestivalcoordinator@gmail.com

daniel_fabrizio@newton.k12.ma.us

The Position

The Assistant Coordinator for the Playwrights' Festival is brought in at the start of the editing process. They will:

- Attend weekly meetings with the Coordinating Team (Fabrizio, Adam, and SM)
- Help facilitate weekly playwright meetings and feedback
- Work on the editing and format of the play anthology
- Be available to provide support and advice to different members of the Festival throughout the process
- Take over the Coordinator position next year

PLEASE NOTE: In order to be considered for this position, you must either have a play accepted into the Eleventh Annual Playwrights' Festival, or have written/directed a play for the Festival in the past. While you do not need to write a play to be considered, it is highly encouraged. We will also give priority to sophomore and junior applicants versus seniors because there may be a lack of institutional memory without next year's leadership having experience in that position.

The Decision Making Process

The Assistant Coordinator will be selected after the play submission process. By November 13th, place the following form in the folder on the Playwrights' callboard labeled "Assistant Coordinator Applications." For information on how to submit a play, refer to the Play Submission Packet. If more information is required to make a decision, we will contact you for an interview.

**Eleventh Annual Playwrights' Festival
Assistant Coordinator Application**

Name: _____

Grade: _____

Describe your experience with the Festival. How have you been involved in the past?

What did you like about being in the Festival? What would you do differently? (Don't worry, you won't offend us)

Describe an experience that you had with the Festival that has inspired you to pursue a more influential role in the process:

Tell us about a time when the Festival taught you something that would help make you a good Assistant Coordinator. It can be the same as the above answer:

What would be your biggest obstacle to overcome as an Assistant Coordinator?

What is one thing that you would like to accomplish as an Assistant Coordinator?

Scenario: A playwright comes to you and tells you that their writing partner isn't communicating or pulling their weight. What do you say?

Scenario: A playwright says that they are having trouble getting their play under 10 minutes. What would you suggest that they do?

Would you be willing/able to accept the role of Coordinator for the Twelfth Annual Playwrights' Festival?